

Date of Admission _____
Amount Due _____
Amount Paid _____
Check # _____
Changes _____

Student Information

Last Name	First Name	Goes By	Date of Birth	Age as of 6/1/10	Grade 2010-2011	Sex (M/F)
Home Address			City	State	Zip Code	Home Phone #

Parent Information

List telephone numbers where parents/guardians may be reached while child is in care.

Mother	<input type="checkbox"/> Parent	<input type="checkbox"/> Step-Parent	<input type="checkbox"/> Guardian	Father	<input type="checkbox"/> Parent	<input type="checkbox"/> Step-Parent	<input type="checkbox"/> Guardian
Last Name				Last Name			
First Name				First Name			
Home Address (if different from student)				Home Address (if different from student)			
Home Phone #		Cell Phone #		Home Phone #		Cell Phone #	
E-Mail Address				E-Mail Address			
Employer Name		Work Phone #		Employer Name		Work Phone #	

Pick Up List (other than parents)

I hereby authorize the Weekday Program/My Friends' Place to allow my child to leave **ONLY** with the following persons. Children will only be released to a parent or a person designated by the parent/guardian after verification of ID.

Name	Phone #	Name	Phone #

Are there any people who might try to call for your child, who for legal or other reasons that you have discussed with the Director, may not take the child? no yes Who?

If this person is a parent, we **MUST** have a copy of the custody agreement on file.

Please read carefully the following tuition procedures.

- Please circle below the dates that your child **will** attend MFP Summer Breakaway. Tuition is based on a weekly fee of \$185 or \$50 daily (June 4th through Aug 20th). Invoices for the summer will be created at the time of enrollment. Parents will be expected to pay for each day that the child is enrolled unless a change has been made through our office by the previous Friday. After 3 changes have been made, an administrative fee of \$20 per call/e-mail will be assessed.
- **This tuition policy will be strictly enforced.**
- The enrollment fee for the summer is \$25 (non-refundable) and is due at the time of enrollment.
- Please give two weeks written notice before withdrawing your child from My Friends' Place.

June

M	T	W	TH	F
	1*	2*	3*	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	28	30		

July

M	T	W	TH	F
			1	2
X	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20

*Kindergarten Camp

- ___ My child will be attending summer school at ___ McCall ___ Mendenhall and will need to be picked up by MFP.
- ___ I would like more information about VBS June 14-18.
- ___ I would like more information about Kids Arts and Music Kamp July 19-23.
- ___ I am interested in a scholarship to help pay for VBS and/or Kids Arts and Music Kamp.

CHECK ALL THAT APPLY:	
1. <input type="checkbox"/> FIELD TRIPS/TRANSPORTATION: I hereby <input type="checkbox"/> give <input type="checkbox"/> do not give - my consent for my child to be transported and supervised by facilities staff in church vans/buses on field trips. All field trips will be announced at least 48 hours in advance.	
2. <input type="checkbox"/> WATER ACTIVITIES: I hereby <input type="checkbox"/> give <input type="checkbox"/> do not give - my consent for my child to participate in water activities. <input type="checkbox"/> splashing pools/wading pools <input type="checkbox"/> swimming pools <input type="checkbox"/> other bodies of water provided by the facility	
3. <input type="checkbox"/> SCHOOL AGE CHILDREN: My child attends the following school and his/her immunization record is on file at the school and all immunizations are current. _____	_____
Name of School and Address	School Phone #
4. <input type="checkbox"/> WEEKDAY PROGRAM POLICIES: I have received a copy of the Weekday Program/My Friends' Place Parent Handbook. I have read, understood and agree to abide by the policies as stated in this document.	
5. <input type="checkbox"/> IMAGE USE: I authorize the Weekday Program/My Friends' Place to use (non-identifiable) photographs and class work of my child for church use and school publicity.	

AUTHORIZATION FOR EMERGENCY MEDICAL ATTENTION		
<input type="checkbox"/> In the event I cannot be reached to make arrangements for emergency medical care, I authorize the Weekday Program/My Friends' Place to secure any and all necessary emergency medical care for my child.		
Name of Physician or Hospital:	Address:	Phone #:
Insurance Company:	Policy Number:	Phone #:
List any known allergies (that we should post), special nutritional needs, existing illness, previous serious illness and injuries, hospitalizations during the past 12 months. Include medications prescribed for continuous, long term use, and any other information which staff should be aware of: <input type="checkbox"/> none		

EMERGENCY CONTACT NUMBERS (other than parents)			
Give the name, address and phone number of person(s) to call if parents or guardian cannot be reached.			
Name:	Address:	Phone #:	Relationship
<input type="checkbox"/> I give ____ do not give ____ permission for the staff of My Friends' Place to administer Children's or Junior Strength Tylenol or Advil according to dosage instructions on the packaging for headache or mild pain. In the event of a fever I will be notified and will need to make arrangements for my child to be picked up from My Friends' Place.			

I understand that I will be billed for and expected to pay for all of the days/weeks I have selected on this form (unless changes are made with the Weekday Program Office by the previous Friday). After 3 changes have been made, I will be billed a \$20 administrative fee per change.

Signature – Parent or Legal Guardian Date

Child daycare operations are public accommodations under the Americans with Disabilities Act (ADA), Title III. If you believe that such an operation may be practicing discrimination in violation of Title III, you may call the ADA Information Line at (800) 514-0301 (voice) or (800) 514-0383 (TTY).