



RE: Donation Request

Dear Neighborhood Merchant:

I am writing this letter on behalf of the Weekday program/Parent teacher Connection. We are a non-profit group for parents of preschool-age children who attend the Weekday Program at First United Methodist Church of Plano. Our mission is to provide support to our children, their teachers and each other through fellowship, participation and prayer.

We are currently pursuing donation opportunities for our 8th annual Spaghetti with Santa/Toy Drive December 11th, 2009. Items will be used in our online silent auction to raise money for our scholarship fund. Donations are tax deductible (Tax ID #75-1544510) and all sponsors will have online exposure directly on the online auction website. We are very loyal to the businesses that donate to us and members are encouraged to support your business.

If you are interested in helping us with a donation, it can be sent directly to the Weekday Program c/o First United Methodist Church, 3160 E. Spring Creek Pkwy., Plano, Texas 75074 ATTN: Shelby Hoffart. Or if you need further information, please contact me at **(972)424-9529** or email **s-hoffart@tx.rr.com**.

Thank you for supporting the Weekday Program/Parent Teacher Connection. Your generosity will help us continue to be a wonderful support system for our children and their teachers.

Best Wishes,

Shelby Hoffart
Silent Auction Coordinator/ PTC FUMC